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| **TITLE:** Chief of Party | |
| **TEAM/PROGRAMME:** Health Service Delivery Program | **LOCATION:** Nampula, Mozambique |
| **GRADE**: TBC | **CONTRACT LENGTH:** 18 months |
| **CHILD SAFEGUARDING:**  Level 3:  the role holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work in country programs; or are visiting country programs; ore because they are responsible for implementing the police checking/vetting process staff. | |
| **ROLE PURPOSE:**  The Chief of Party (COP), based in the Save the Children International Mozambique (SCIMOZ) office in Nampula, will be responsible for the overall management, implementation, and monitoring of a coordinated project funded by the World Bank through the Government of Mozambique (GoM) and implemented by SCIMOZ in Nampula Province. The goal of the project is to provide support to the GoM in their efforts to implement an effective community-based nutrition program in order to reduce chronic malnutrition in the province.  Alongside the GoM, the COP will work closely with the Technical Coordinator and District Nutrition Officers in the 14 target districts to ensure that the project meets is deliverables on schedule and on budget. Activities requiring the COP’s oversight and support will include: the provision of technical assistance to the provincial and district governments for planning, implementing and monitoring activities, including management of the supply chain as it pertains to the nutrition-related products; the management of quality cascade training down to the key staff at health facilities and communities; and the ongoing monitoring of all key activities, ensuring that quality data is received and analyzed in a timely fashion to inform project direction and ensure that targets are being met. The COP will also provide substantial technical input into the design and implementation of operational research. S/he will be responsible for maintaining oversight of overall budget, compliance with donor reporting and requirements, managing human resources, and supervising other management, logistics and administrative activities.  The COP will be the project’s key representative to the GoM at the provincial and district levels, and will be expected to represent Save the Children in national nutrition-related meetings, conferences and other fora as requested. | |
| **SCOPE OF ROLE:**  **Reports to:** Provincial Manager, Nampula Province  **Dimensions:** Save the Children works in seven programmatic sectors in three regions in Mozambique with a current staff complement of approximately 350 staff and current expenditure of approximately $25 million each year. Current MNCH and nutrition programmes account for approximately 39% of the CO’s overall portfolio of programmes.  **Staff directly reporting to this post:** 4  This section describes the breadth and depth of contact the person will have with major identified stakeholders:  **Internal:** Head office (SC US) and country based technical, operational, donor compliance and financial teams.  **External:** National, provincial and district government including Ministry of Health, consultants, donors and partner agencies, networks and fora. | |
| **KEY AREAS OF ACCOUNTABILITY:**   * Overall management and implementation of a multi-million dollar nutrition program * Budget responsibility: expenditure in excess of $2 million per year * Strategic guidance, providing strong leadership and ensuring technically sound decision-making processes * General oversight of program activities, team building and the creation of external partnerships particularly at national and sub-national levels with the Ministry of Health. * Effective monitoring and performance management for achieving agreed targets in relation to program activities, budget allocations and financial expenditures, ensuring that value for money can be effectively demonstrated to the donor * Ensuring appropriate staffing, including the appropriate combination of expertise across technical and operational areas * Developing and maintaining efficient and effective operating systems, and ensure compliance with all Save the Children Operational Standards, including safety & security management * Building relationships with Save the Children’s partners in country, national and regional level government and donors, as well as other key stakeholders in Mozambique * Regular field travel and monitoring to ensure quality and consistency in programming across target districts * Contribute to organisational and donor learning on the sustainable impact of nutrition programming * Perform other duties as may be requested. | |
| **SKILLS AND BEHAVIOURS (our Values in Practice)**  **Accountability:**   * Holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved   **Ambition:**   * Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same * Widely shares their personal vision for Save the Children, engages and motivates others * Future orientated, thinks strategically   **Collaboration:**   * Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * Values diversity, sees it as a source of competitive strength * Approachable, good listener, easy to talk to   **Creativity:**   * Develops and encourages new and innovative solutions * Willing to take disciplined risks   **Integrity:**   * Honest, encourages openness and transparency | |
| **QUALIFICATIONS AND EXPERIENCE**   * Advanced degree in public health, nutrition, health sciences or related field; * Minimum of 5 years of managing large-scale nutrition or community health projects with preferred expertise in areas such as community based nutrition, infant and young child feeding and maternal health * Minimum of 5 years experience in managing large project budgets (USD 1 million or over) and staff; experience in managing contracts preferred * Proven experience collaborating with health systems at national and subnational levels * Outstanding project management and project cycle skills * Strong personnel leadership skills, particularly mentoring skills * Solid communication and facilitation skills * Excellent collaboration skills with local, national, and civil society stakeholders * Extensive experience working in Africa - Mozambique experience preferred * Strong written and verbal language skills in both English and Portuguese required * Ability to travel frequently within Mozambique | |
| **Date of issue: Author:** | |