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| Job Title: **Regional Research and Learning Coordinator** | |
| **TEAM/PROGRAMME:** **Program Quality and Development** | **LOCATION:** Nairobi |
| **GRADE**: | **POST TYPE:** National |
| **Child Safeguarding:**  Level 3 - the responsibilities of the post may require the post holder to have regular contact with or access to children or young people | |
| **ROLE PURPOSE:**  As a key member of the East and Southern Africa (ESA) regional programme quality support team, the **Regional Research and Learning Coordinator** is responsible for supporting Country Offices in generating and using evidence to achieve impact for children. He/she will support documentation and dissemination of the impact of our programmes within and outside ESA region**.** | |
| **SCOPE OF ROLE:**  **Reports to:** Regional Program Quality and Impact Manager  **Dimensions:**  **Staff directly reporting to this post: none** | |
| **KEY AREAS OF ACCOUNTABILITY**  **Evidence generation through Research and Evaluations:**   * Work with the Regional Program Quality and Impact Manager to support country offices in developing Evidence and Learning agendas that strategically focus all research and evaluation activities on generating evidence of the impact of our programs and building evidence for common approaches, policy development and advocacy work. * Support country offices to implement their Evidence and Learning agenda including providing in country support to design and implementing strategic evaluations and research. * Systematically monitor country programme research and evaluation activities, to provide support in evaluation process management, quality assurance and linkages to the ESA Evidence and Learning agenda * Support country programmes in identifying suitable expertise and partnerships for undertaking research that meets Save the Children quality standards, including management of a database of approved consultants * Working with research and evaluation experts within SC to implement capacity building measures aimed at building research and evaluation capacity as well as stimulating a culture of inquiry.   **Learning:**   * Produce well synthesised and high quality research and evaluation products or different audiences (internal and external) to inform learning, programme development/improvement and advocacy efforts. * Engage Technical Specialists from Country Offices and Technical Advisors at the Regional Office to implement an effective system for disseminating research and evaluation findings at country office, regional and global level. * Support country offices for implement a system for managing and effectively using knowledge generated from evaluation and research * Manage the ESA learning platform, coordinating with country office TS and member TA to share emerging program evidence and learning through research, evaluations and program monitoring. | |
| **SKILLS AND BEHAVIOURS (our Values in Practice)**  **Accountability:**   * Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved   **Ambition:**   * Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same * Widely shares their personal vision for Save the Children, engages and motivates others * Future orientated, thinks strategically   **Collaboration:**   * Builds and maintains effective relationships, with their team, colleagues, members and external partners and supporters * Values diversity, sees it as a source of competitive strength * Approachable, good listener, easy to talk to   **Creativity:**   * Develops and encourages new and innovative solutions * Willing to take disciplined risks   **Integrity:**   * Honest, encourages openness and transparency | |
| **QUALIFICATIONS AND EXPERIENCE**   * Master’s degree in international development or in one or more of Save the Children’s thematic areas (e.g. education, public health, nutrition, child protection, child rights and livelihoods& food security) * At least 6 years’ experience in program Monitoring, Evaluation and Research preferably in research focused positions * Knowledge and demonstrated experience in leading the design and implementation of program evaluations and other research. * Excellent written and verbal communications skills and an ability to produce and disseminate research and evaluation findings to a variety of audiences * Demonstrated interpersonal skills, including the ability to collaborate effectively in networks and communities of practice * A flexible and resourceful attitude with the ability to manage and prioritise an unpredictable workload. * Proven analytical and problem solving skills in order to understand the range and content of both development and emergency programmes’ work and provide practical solutions to operational challenges. * Proven data analysis and report writing skills with proficiency in data analysis software * Cross-cultural experience, understanding and sensitivity; * Commitment to Save the Children aims, values and policies, including child safeguarding and data protection | |
| **Date of issue: 5/2/18 Author :** Regional Program Quality and Impact Manager | |