***The following provides guidance on development of role profiles. This guidance should be used when completing the template. (Please use font Gill Sans MT size 11)***

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| **TITLE:**  BHI Officer | | |
| **TEAM/PROGRAMME:** Health | **LOCATION: Lankien** | |
| **GRADE**: 4 | **CONTRACT LENGTH: 10 Months** | |
| **CHILD SAFEGUARDING: (select only one)**  Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff. | | |
| **ROLE PURPOSE:**  The Boma Health Initiative (BHI) Officer is responsible for the quality implementation, standardization, monitoring and evaluation the iCCM program (BHI) on the ground. He or she will be moving throughout the program sites at length to ensure quality implementation is happening at the field level following the South Sudan Boma Health Initiative (BHI). Primary duties will include rolling out the implementation of program in several Payam and providing oversight of the iCCM program staff across all sites of implementation and engaging community participation and oversight. | | |
| **SCOPE OF ROLE:**  **Reports to:** *Heallth Coordinator*  **Staff reporting to this post::EPI Supervisor**  **Direct::**None  **Indirect :** BHW  **Budget Responsibilities: None**  **Role Dimensions**:  Save the Children has been supporting the South Sudan Ministry of Health in implementing the Boma Health Initiative in ensuring that children underfive are treated for common childhood illnesses like malaria, cough, diarrhoea and nutrition screening closer to home through Boma Health workers. S/he will support the CHD in ensuring that BHWs are mapped according to Bomas and payams that are more than 5KMs from health facilities, capacity building of engaged BHWs is done in collaboration with State level BHI Trainers. Additionally, s/he will be responsible for facilitating joint monitoring of BHWs on quarterly basis and supporting CHD in conducting monthly meetings with engaged BHWs.  S/he will lead and work in liaison with CHD and the HMIS officer in facilitating submission of monthly reports and their timely submission into DHIS2 platform. S/he will coordinate with the Health Coordinator in ensuring that all BHWs are appropriately supported with essential BHW kits, drugs, protocols, guidelines, IEC materials and reporting tools to support delivery of health services within their villages. | | |
| **KEY AREAS OF ACCOUNTABILITY :**   * Ensure that the iCCM program (BHI) is utilizing standard protocols, policies and guidelines as prescribed by MoH and WHO * Oversee the technical aspects of the implementation and coordination of the iCCM program. * Assist in iCCM trainings for new community volunteers, develop mobilization campaign design and manage implementation strategy at community level * Support field teams by monitoring clear reporting structures and ensure teams have adequate supplies with zero stock outs * Collect timely reports from all implementation sites and integrate into reporting system with HMIS Officer * Provide on-the-job training and guidance to the field teams, in diagnosis, physical exam, accurate prescription and timely referral to health facility when necessary. * Engages community leaders and facilitate regular meetings with CHD, IPs, health care workers and BHWs to update on progress of the program. * Ensure all iCCM staffs and volunteers adhere to best-practice principles in all aspects of program implementation. * Establish regular and direct communication lines with all the BHWs and team leaders * Support monthly report writing on project activities, ensure accurate data collection, compilation, analysis and reporting according to partner and grantor tools and schedules. * Ensures rational prescription of drugs * Ensures that medicines and supplies are replenished in a timely manor with zero stock outs * Provide managerial, technical, and logistics leadership and direction to Save the Children’s BHI program in the County/State; * Coordinate day-to-day activities at County/State level; * Lead the process of BHW selection through community mobilization process with CBD supervisors and community leaders; * Support creation/revitalization of existing community groups to assist in the selection and support of CBDs and provide effective and evidence-based community sensitization around community case management; * Support referral network and collaboration between BHW and facility-based care providers; collaborated with relevant SC Health Staff, including Facility Based Trainers * Develop and implement plans for community health education sessions for identification of illness signs at home and early care seeking; * Support training teams to provide initial and refresher training to Supervisors and BHW. Prepare training plans and coordinate approval of budgets, management and liquidation of advances for trainings, and attend and assist trainings on a periodic basis, particularly early trainings in each county; * Under guidance of Health coordinator and CHD BHI Officer, collaborate with project team and Save the Children in South Sudan M&E and Health Advisors to design and implement plans for monitoring and evaluating the impact of community case management interventions. Contribute to development of revised or improved supervision checklists, tool, and processes; train relevant staff (facility, CBD Supervisors) on monitoring tools * Develop logistics management plan including drugs and supplies projection, ordering, receiving, storage and timely distribution to the CBDs; * Carries out other official duties as assigned by Health coordinator and senior health team members | | |
| **BEHAVIOURS (Values in Practice**:  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity | | |
| **QUALIFICATIONS AND EXPERIENCE**  **Essential**   * ***Bachelor degree/ Diploma in Nursing, Clinical medicine or public health*** * ***Demonstratable experience on implementation of iCCM (BHI) programs*** * Ability to participate in data collection and report generation * Ability to fill up monitoring and reporting formats based on observations etc. * The ability to communicate professionally appropriately with children, partners, volunteers and counter parts in relevant departments * Flexible to work in field and travel for long hours for case work and in line with the emergency project requirements * Experience of working through systems of community participation * Background of working with children & young people * Commitment to and understanding of Save the Children Vision, Mission and Values * Ability and willingness to be mobile   **Desireable**   * Fluency in written/spoken English and/or Arabic a plus Nuer * Ability to communicate in English through verbal and written communication. * Good level of physical health and fitness * Previous community mobilizing exerience * Ability to understand and/or communicate in Arabic or Nuer language | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| **JD written by:** | | **Date:11/June/2019** |
| **JD agreed by:** | | **Date:12/6/2019** |
| **Updated By:** | | **Date:13/06/2019** |
| **Evaluated:** | | **Date:** |